



TOWN LANE INFANT SCHOOL

CHARGING & REMISSIONS POLICY 2022-2023

REGULATIONS GOVERNING CHARGING PROCEDURES

The Governing Body cannot charge for activities undertaken during school hours in relation to the National Curriculum. Non-residential school trips are likely to be funded by the receipt of voluntary contributions and no pupil shall be excluded from activity through unwillingness or inability to contribute payment(s).

1. The governing body endorses the policy of the Wirral Local Authority with respect to charging for school activities. This policy is available from the school to all parents/carers.
2. Parents will be asked to pay in cash or kind for materials which are being used in practical activities if they indicate a wish to own the finished product. Parents will be asked before the activity is undertaken whether they so wish.
3. Parents may be asked for payment towards the cost of repairing or replacing any part of the fabric of the school or any item of school property which has been damaged or lost as a result of their child's behaviour.
4. Parents will be asked to pay for examination fees in the circumstances outlined in the Authority's policy statement.
5. School trips and visits form an important part of the curriculum offered by our school. Parents are not required to pay for such visits, but may be asked to make voluntary contributions towards their cost. No pupil will be excluded from a school trip because of his or her parents' unwillingness or inability to contribute, but it is hoped that parents will feel able to support the school in its efforts to provide a full and interesting curriculum for all its pupils. If the contributions made are not sufficient to enable a planned trip to take place, the Headteacher may cancel the trip or make such changes to the organisation of the trip as they think necessary.
6. All trips and visits will be organised under the direction of the Headteacher and in accordance with the guidelines issued by Wirral Education Authority (Circular 1/86). No school visit will take place without the approval of the Governing Body. Staff organising such trips will be responsible to the Headteacher at all times.
7. Parents will be asked to meet the board and lodging costs of residential trips unless they are in receipt of state benefit(s) during any period when the trip is taking place.
8. Parents may be charged for activities defined as 'optional extras', that is activities which are provided mainly out of school hours and which are not part of the school curriculum. If parents would like their children to take part in such activities but are unable to meet the full cost, financial assistance may be available; the Headteacher is happy to talk to parents in confidence about that possibility.
9. Charges will be made for milk unless families are in receipt of income benefits. Milk money will be paid direct to the dairy – School Milk U.K.

Milk = 22p per day (paid termly)

10. All nursery children are eligible for fifteen hours of government funded sessions.

11. 30 Hours Nursery provision eligibility codes apply. If parents fail to renew eligibility codes in sufficient time, then a short term payment can be made to school to cover the few months before the code can be used. This will apply to parents who can prove that they have the renewed code for the next term. If parents fall out of eligibility for financial reasons they may not necessarily be allowed to use the payment process. In 2021-2022, the payment will be £12 for a session which is three hours. This will increase to £15 a session from September 2022.

12. Nursery Lunch: Parent will be charged for Nursery children to have a hot school lunch and for lunch staffing.

Lunch = £2.41 per day
Staffing = £2.00 per day
Total = £4.41 per day

Nursery children who wish to bring a packed lunch will be charged £2.00 per day.

13. 2/3-year-old provision eligibility codes apply. If eligibility funding does not apply, sessions during 2021-2022 will be charged at £12 for three hours. This will increase to £15 from September 2022. Parents have the option to pay 50p per week for snack.

14. Parents may opt into additional music sessions. The money for the additional music sessions will be paid direct to the company- Musical Minds.

List of charges for School Activities and Lettings

T.L.I.S. Parents Fund Raising Association – this is a non-profit making association and therefore no charge is made.

Full of Beans after school club -payable to the company

Y2 - Residential Visit - the school will charge for board and lodgings and led activities. No staff costs will be charged to children and their families. A discount will apply to all pupils entitled to Free School Meals (FSM). Any other discount or reduction should be discussed with the Headteacher.

All tariffs and charges for the hiring of the school are made in accordance with the Governing Body of the school.

During all extra-curricular activities covered under the charging policy, school staff are always present.

Money collected due to a cash charge for extra-curricular activities is collected by the school office staff and stored in the school safe until passed to the provider. The amount stored in the safe does not exceed £250.00

Full of Beans have their own public liability insurance.